

# **FLORIDA SUPREME COURT CERTIFIED COUNTY COURT MEDIATION TRAINING PROGRAM**

**PRIMARY TRAINERS:**

Eric Dunlap, Esq.

&

Dan Ford, Esq.

**When:** September 21-23, 2018 - **20 hour training course**  
9/21 (5:30 p.m. – 9:20 p.m.) and 9/22 and 9/23 (8:00 a.m. – 5:30 p.m.)

**Where:** BARRY UNIVERSITY SCHOOL OF LAW  
6441 East Colonial Drive, Orlando, FL 32807

**Cost:** \$475 (registration deadline September 18, 2018)  
\$450 EARLY BIRD REGISTRATION DEADLINE EXPIRES September 12  
\$425 Law Student Rate

**You do NOT need to be an attorney to become a certified county court mediator**

**For more information: [www.DunlapMediation.com](http://www.DunlapMediation.com)**

**Or call or email: 321-230-3088, [DunlapMediation@gmail.com](mailto:DunlapMediation@gmail.com)**

Florida Bar CLE (24.0 General hours, 3.0 Ethics), CME credits (pending approval);  
Continuing Legal Education (CLE) credits for Certified Legal Assistants  
(10 hrs. non-substantive, 3.5 substantive, 1.5 ethics)

This seminar may meet the requirements of the Certifying Board for Legal Assistants of the National Association of Legal Assistants, for continuing legal assistant education credit required to maintain the CLa (Certified Legal Assistant) credential. Please check to confirm.

### Registration Form

Return registration form and Check or Money Order (online credit card payments accepted at [www.DunlapMediation.com](http://www.DunlapMediation.com)) to: Eric Dunlap, Certified Circuit and County Court Mediator, 105 Spring Valley Loop, Altamonte Springs, FL 32714

Please type or print clearly:

Name: Mr. or Ms. (circle one) \_\_\_\_\_

Address: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Work Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_@\_\_\_\_\_.

If you require a disability accommodation, please briefly describe the accommodation here:

\_\_\_\_\_

Cancellations at least two weeks prior to the class start date will be subject to a 25% cancellation fee, unless applied towards tuition for the next subsequent training. Cancellations with less than two weeks' notice (including, without limitation, failure to attend class) will be subject to a 100% cancellation fee. Attendance substitutions are permitted up to one day prior to the start date of the session. Minimum enrollment is 9 participants per course. In the event fewer than 9 participants register, the trainers may postpone the course; registration fees previously collected will be applied towards the next training offered or a refund will be granted without penalty.

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

## **PROFESSIONAL QUALIFICATIONS**

**ERIC DUNLAP** is a certified Circuit Civil and County court mediator, an appellate mediator for Florida's Fifth District Court of Appeals, and a federal court mediator for the U.S. Middle District of Florida. Mr. Dunlap obtained his law degree from Cumberland School of Law in 1991, his Masters in Business Administration from Samford University in 1991, and his Bachelors of Science in Business Administration from the University of Central Florida in 1988. In addition to serving as a mediator, Mr. Dunlap serves as an adjunct professor at Barry University School of Law in Orlando, Florida where he teaches Mediation Theory and County Court Mediator Certification courses to students enrolled at the law school. As a Primary Trainer for Florida Supreme Court Certified Circuit Civil and County Mediation programs, Mr. Dunlap offers circuit civil and county court mediator certification training sessions to the public. Businesses, organizations, and agencies may schedule dispute resolution and training sessions to improve dispute resolution techniques essential for healthy employee/employer relations and client relations. Mr. Dunlap also serves on the Mediator Qualifications Board Central Division, serves on the Mediator Qualifications Complaint Committee, serves on the Alternative Dispute Resolution Rules and Policy Committee, and was listed as one of "Orlando's Top Lawyers" in editions of *Orlando Home & Leisure*.

**DAN FORD** is a certified Circuit Civil and County court mediator, and an appellate mediator for Florida's Fifth District Court of Appeals. Mr. Ford obtained his law degree from Cumberland School of Law in 1988. He has practiced law as a plaintiff and defense attorney with experience as in-house counsel for both public and private sector employers. He has over 20 years experience in dispute resolution with liability litigation, workers compensation, labor and employment law, Human Resources, and small claims conflict both as an attorney and mediator. Mr. Ford obtained his Bachelors of Arts from the University of Central Florida in 1982. In addition to serving as an attorney and mediator, Mr. Ford serves as an adjunct professor at Barry University School of Law in Orlando, Florida where he teaches Mediation Theory and County Court Mediator Certification courses to students enrolled at the law school. As a Primary Trainer for Florida Supreme Court Certified County Mediation programs, Mr. Ford offers county court mediator certification training sessions to the public.

## **TRAINING METHODOLOGY**

The training program will consist of lectures, group discussions, written exercises, and mediation simulations. Reading materials (County Mediator's Manual, statutes, rules of procedure, and rules of conduct) designed to supplement the training will be provided to trainees at the training program. Trainees will also be required to reduce an agreement to writing.

Each trainee will be required to participate in at least one continuous role play acting as the sole mediator and at least one continuous role play as the disputant (plaintiff/defendant). During a role play in which the trainee acts as the mediator, trainees will be expected to deliver an opening statement and mediate the dispute to either resolution or for 45 minutes. The objective of the role play is for the trainee to develop confidence and experience as a mediator. Each role play will be conducted under the observation of a qualified primary or assistant trainer who will provide a minimum of 20 minutes of oral and written feedback to the trainee/mediator. The trainers will provide each trainee with a copy of the written feedback at the conclusion of his or her role play as mediator.